HARNETT COUNTY BOARD OF COMMISSIONERS
Regular Meeting Minutes
October 7, 2024

The Harnett County Board of Commissioners met in regular session on Monday, October 7, 2024 at 9:00 am, in the Commissioners Meeting Room, Harnett County Resource Center and Library, 455 McKinney Parkway, Lillington, North Carolina.

Members present: William Morris, Chairman
W. Brooks Matthews, Vice Chairman
Barbara McKoy, Commissioner
Lewis W. Weatherspoon, Commissioner
Matthew B. Nicol, Commissioner

Staff present: Brent Trout, County Manager
Dwight Snow, County Attorney
Kimberly Honeycutt, Finance Officer
Melissa Capps, Clerk

Chairman Morris called the meeting to order at 9:00 am.

Commissioner McKoy led the Pledge of Allegiance and provided the invocation.

Chairman Morris called for any additions or deletions to the published agenda. Commissioner Nicol made a motion to approve the agenda as published. The motion was seconded by Commissioner Weatherspoon. The motion carried unanimously.

Vice Chairman Matthews made a motion to approve the consent agenda. Commissioner Weatherspoon seconded the motion. The motion passed unanimously. The items on the consent agenda were as follows:

A. Minutes
    i. Regular Meeting Minutes of September 16, 2024
    ii. Work Session Minutes of October 1, 2024
B. Foundation Forward, Inc. – Charters of Freedom is an educational non-profit that installs life-size replicas of the United States' Charters of Freedom: The Declaration of Independence, the Constitution, and the Bill of Rights in communities across America. Foundation Forward, Inc. has requested the Board of Commissioners approval to install these replicas at no cost to the County in the Veterans Park.
C. Parks and Recreation/Development Services requests authorization for the submission of a Great Trails State Program grant application for the land or easement acquisition of the South River Road Greenway. This segment of the South River Road Greenway will be located on an old rail corridor starting at the intersection of South River Road and Jim Christan Rd. and will run east towards the Town of Lillington. Staff is requesting to

apply for $300,000 in grant funds requiring a $150,000 match from the County. The County currently has the matching fund in the Capital Reserve-Greenway Fund.

D. Development Services requests the Board of Commissioners approve the Fayetteville Area Metropolitan Planning Organization (FAMPO) Boundary Assessment Update and Memorandum of Understanding.

E. Development Services seeks the Board's approval to begin negotiations for a contract with Kittelson and Associates for on-call transportation planning services. On May 6, 2024, the Board approved a request for Development Services to begin contract negotiations with the firm LJB Engineering to provide on-call transportation planning services for the county. However, following a change in leadership at LJB Engineering, staff determined that the firm is no longer the most qualified option. As a result, negotiations with LJB Engineering have been discontinued. Development Services is now requesting to begin negotiating a contract with the next most qualified firm, Kittelson & Associates.

F. At the September 19, 2024 meeting, the Board of Health approved fee increases for the influenza and pneumonia vaccines. These rates are based upon the 2024-2025 Seasonal Flu Vaccine Pricing provided by CMS. An increase in a COVID vaccine was also approved. The Health Department requests the Board of Commissioners approve the fee increases as approved by the Board of Health.

G. General Services/Harnett Area Rural Transit System (HARTS) requests the Board of Commissioners consider and approve the FY25 North Carolina Department of Transportation/Integrated Mobility Division (NCDOT/IMD) Rural Operating Assistance Program (ROAP) application as well as authorizing the County Manager and Finance Officer to sign aforementioned application. ROAP is a state funded public transportation program administered by NCDOT/IMD. ROAP funding includes project categories: Elderly and/or Disabled Transportation Assistance (EDTAP), Employment and Transportation Assistance Program (EMPL), and Rural General Public (RGP) programs. Programs are funded at 100%. Total FY25 ROAP Allocation is $281,152.

H. General Services/Harnett Area Rural Transit System (HARTS) requests the Board of Commissioners consider and approve the North Carolina Department of Transportation (NCDOT) FY2025 5311/5339 Capital grant agreement in the amount of $220,000; total County match is $22,000. This grant provides funding for the Capital expenses associated with providing public transportation for the citizens of Harnett County.

I. Chief Information Officer requests the Board of Commissioner approve the updated Technology Use Policy. According to recent legislation, Harnett County needs to update the Technology Use Policy around pornographic material. Harnett County IT has also updated wording around emailing personal identifiable information to inform users that email is an unencrypted form of communication, and that personal information of any type should not be shared with this medium.

J. Legal requests the Board of Commissioners approve an option to purchase agreement with Samet Corporation.

K. Legal requests the Board of Commissioners approve a lease agreement with Samet Corporation.

L. Administration requests the Board of Commissioners approve a Professional Services Letter of Agreement with Parrish and Partners. The Harnett Regional Jetport Runway extension project will require the acquisition of property from an adjacent landowner. The process to complete the acquisition requires survey work, appraisals, environmental assessments and additional actions by our engineering consultant. The agreement with Parrish and Partners establishes the actions, steps and the cost of $99,473. The cost will be paid from the grant funds received from the North Carolina legislature for the runway extension.
M. Administration requests the Board of Commissioners approve the School Resource Officer (SRO) Agreement with the Town of Lillington.
N. The Harnett County Board of Commissioners reappoint Stanley K. Price to the Southeastern Economic Development Commission and appoint Rev. Anthony Fairley as an alternate on the Harnett County Board of Adjustment.

Chairman Morris opened the meeting for informal comments by the public, allowing up to 3 minutes for each presentation up to 30 minutes. The following people spoke:

1. Elizabeth Longman of 234 Hamilton Road, Bunnlevel, NC.
2. Alan Longman of 234 Hamilton Road, Bunnlevel, NC.
3. Jerry Rivas of 234 Twins Pond Road, Sanford, NC.

No one else spoke and the public comment period was closed.

Brent Trout, County Manager, stated we do still have some personnel that are serving to support over in Western North Carolina. We have had some crews and individuals to come back over the weekend and new individuals have gone out. We are on standby until we get a call from the state.

Commissioner McKoy made a motion to approve the budget amendments as requested by the Finance Officer. The motion was seconded by Commissioner Nicol and carried unanimously. **(Attachment 1)**

Derrick Remer, District Manager, NC Government and Community Relations, Duke Energy introduced himself and provided information on the restoration of services in Western North Carolina. Mr. Remer also shared information on what he does at Duke Energy. Mr. Remer provided information regarding various grant programs available through Duke Energy. Mr. Remer invited the Board to the key leader update on October 30th at Harnett County EOC.

Chairman Morris shared the Alliance Health Board of Directors voted unanimously to recommend Brent Trout's appointment to the Alliance's Board.

Commissioner Nicol made a motion to adjourn at 9:18 am. The motion was seconded by Commissioner Weatherspoon and carried unanimously.

William Morris, Chairman

Melissa D. Capps, Clerk

COUNTY OF HARNETT
BUDGET ORDINANCE AMENDMENT

ATTACHMENT 1

BE IT ORDAINED by the Governing Board of the County of Harnett, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending **June 30, 2025**.

Section 1. To amend the Solid Waste department of the Enterprise fund.
The appropriations are to be changed as follows:

EXPENDITURE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
5527400	555000					CAPITAL OUTLAY - EQUIPMENT	$1,500,000	
5529910	599000					CONTINGENCY		$443,272

REVENUE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
5523900	390990					FUND BALANCE APPROPRIATED	$1,056,728	

EXPLANATION:

To purchase a ejector scraper, bulldozer, excavator, and tractor for the landfill, as the current equipment is aging and requires frequent repairs. Pricing as follows Ejector Scraper-$119,564, Excavator-$236,339, Tractor-$494,485, Bulldozer-$565,665

APPROVALS:

Department Head — 9-13-24 Date

Budget Director — 9/18/24 Date

Finance Officer — 9.23.24 Date

County Manager — 9-29-24 Date

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th **day of** October, 20 24.

Melissa Capps
Clerk to the Board

William Morris, Chairman
Board of Commissioners

Prepared by: kjsmith

Date: September 13, 2024

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COUNTY OF HARNETT
BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Harnett, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending **June 30, 2025**.

Section 1. To amend the Radio Fund department of the Radio Fund fund.
The appropriations are to be changed as follows:

EXPENDITURE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
2138503	532070					INTERNET SERVICE	$226	

REVENUE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
2138503	350410					SRVC CHARGES - DEPARTMENTAL	$226	

EXPLANATION:

Move funding into appropriate lines to pay invoices for internet services.

APPROVALS:

Department Head — 9/6/24 Date

Budget Director — 9/18/24 Date

Finance Officer — Kimberly Honeycutt 9.13.24 Date

County Manager — Brent Trant 9-17-24 Date

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 17th **day of** October **, 20** 24 **.**

Melissa Capps
Clerk to the Board

William Morris, Chairman
Board of Commissioners

Date: September 6, 2024

Prepared by: bkinlaw

COUNTY OF HARNETT
BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Harnett, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending **June 30, 2025**.

Section 1. To amend the Detention Center department of the General fund.
The appropriations are to be changed as follows:

EXPENDITURE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
1104390	523040	BB2				MEDICAL SUPPLIES	$25,512	
1104390	528010	BB2				ATHLETIC & PROGRAM SUPPLIES	$1,524	
1104390	534010	BB2				PRINTING	$2,000	
1104390	544050	BB2				SOFTWARE MAINT & SUPPORT	$27,144	
1104390	544090	BB2				OUTSOURCING OF SERVICES	$185,120	
1104390	582000	BB2				NON-CAP ASSET - SMALL EQUIP	$8,000	
1104390	584000	BB2				NON-CAP ASSET - INFO TECHNO	$700	

REVENUE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
1104390	330210	BB2				RESTRICTED - FEDERAL	$250,000	

EXPLANATION:

To budget Building Bridges Implentation funding from the Institute for Intergovernmental Reach in the amount of $250,000.00. These funds will be used for personnel, equipment and training.

APPROVALS:

Department Head — Date 9/9/24

Budget Director — Date 9/9/24

Finance Officer — Date 9.13.24

County Manager — Date 9-17-24

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th **day of** October **, 20** 24 **.**

Melissa Capps
Clerk to the Board

William Morris, Chairman
Board of Commissioners

Prepared by: alcoats

Date: September 6, 2024

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COUNTY OF HARNETT

BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Harnett, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending **June 30, 2025**.

Section 1. To amend the HARNETT REGIONAL WATER department of the HRW INTERFUND TRANSFER fund.
The appropriations are to be changed as follows:

EXPENDITURE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
6109990	598600					INTERFUND TRANSFER	$97,700	

REVENUE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
6103900	390990					FUND BALNCE APPROPRIATED	$97,700	

EXPLANATION:

BUDGET TO COVER PUMP AND HAUL FROM SCHOOL SEPTIC SYSTEM UNTIL SEWERLINE IS COMPLETE

APPROVALS:

Department Head — 9/10/2024 Date

Budget Director — 9/18/24 Date

Finance Officer — 9.23.24 Date

County Manager — 9-29-24 Date

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th **day of** October, 2024

Melissa Capps
Clerk to the Board

William Morris, Chairman
Board of Commissioners

Date: September 9, 2024

Prepared by: cmurayama

COUNTY OF HARNETT

BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Harnett, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending **June 30, 2025**.

Section 1. To amend the HARNETT REGIONAL WATER department of the NHU21 CAPITAL PROJECT fund.
The appropriations are to be changed as follows:

EXPENDITURE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
4917103	559000	NHu21	Construct	General	G Temple	GERALD TEMPLE	$97,700	

REVENUE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
4917103	390986	NHu21	INTERF	TRANSFROM	ENTERPRISE	TRANSFER FROM ENTERPRISE	$97,700	

EXPLANATION:

BUDGET TO COVER PUMP AND HAUL FROM SCHOOL SEPTIC SYSTEM UNTIL SEWERLINE IS COMPLETE

APPROVALS:

Department Head — 9/10/2024 Date

Budget Director — 9/13/24 Date

Finance Officer — Kimberly Honeycutt 9-23-24 Date

County Manager — Brent Trout 9-29-24 Date

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th day of October, 2024.

Melissa Capps
Clerk to the Board

William Morris, Chairman
Board of Commissioners

Date: September 9, 2024

Prepared by: cmurayama

COUNTY OF HARNETT
BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Harnett, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending **June 30, 2025**.

Section 1. To amend the HEALTH department of the GENERAL fund.
The appropriations are to be changed as follows:

EXPENDITURE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
1105190	535010	C621				R & M - BUILDINGS	$59,080	
1105190	531090	C621				TRAINING - CONTRACTED	$2,920	

REVENUE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
1105190	330410	C621				RESTRICTED - LOCAL	$62,000	

EXPLANATION:

TO BUDGET FUNDING FROM CUMBERLAND COUNTY HEALTH DEPARTMENT AS PART OF THE REGIONAL 621 ARPA COVID-19 PH REGIONAL WORKFORCE AGREEMENT ADDENDUM.

APPROVALS:

Department Head — Date 9/12/24

Budget Director — Date 9/18/24

Finance Officer — Date 9.23.24

County Manager — Date 9-29-24

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th **day of** October, 20 24

Melissa Capps
Clerk to the Board

William Morris, Chairman
Board of Commissioners

Prepared by: ghobbs

Date: September 12, 2024

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COUNTY OF HARNETT
BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Harnett, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending **June 30, 2025**.

Section 1. To amend the JCPC PROGRAMS department of the PUBLIC SAFETY fund.
The appropriations are to be changed as follows:

EXPENDITURE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
2104300	569010					UNSPENT GRANT FUNDS	$710	
2104300	569010					UNSPENT GRANT FUNDS	$13,721	

REVENUE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
2103900	390990					FUND BALANCE APPROPRIATED	$710	
2103900	390990					FUND BALANCE APPROPRIATED	$13,721	

EXPLANATION:

TO INCREASE FUND BALANCE APPROPRIATED DUE TO HARNETT COUNTY SHERIFF'S DEPARTMENT PAL AND JCPC ADMINISTRATION UNSPENT GRANT FUNDS FOR FY 2023. JCPC ADMINISTRATION WAS UNABLE TO RECRUIT A PART-TIME EMPLOYEE.

APPROVALS:

Kimberly Honeycutt 9.18.24
Department Head Date

Kimberly Honeycutt 9.18.24
Finance Officer Date

Lisa McFadden 9/18/24
Budget Director Date

Brent Trout 9-23-24
County Manager Date

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th **day of** October **, 20** 24.

Melissa Capps
Clerk to the Board

William Morris, Chairman
Board of Commissioners

503b

Date: September 13, 2024

Prepared by: Marlita Thompson

COUNTY OF HARNETT
BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Harnett, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending **June 30, 2025**.

Section 1. To amend the RESTITUTION department of the GENERAL fund.
The appropriations are to be changed as follows:

EXPENDITURE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
1105870	569010					UNSPENT GRANT FUNDS	$11,895	

REVENUE							AMOUNT	
ORG	OBJECT	PROJECT	TASK	SUB-TASK	JOB	DESCRIPTION OF CODE	INCREASE	DECREASE
1103900	390990					FUND BALANCE APPROPRIATED	$11,895	

EXPLANATION:

TO INCREASE FUND BALANCE APPROPRIATED DUE TO HARNETT COUNTY JUVENILE RESTITUTION UNSPENT GRANT FUNDS FOR FY 2023. RESTITUTION WAS UNABLE TO HIRE A PART-TIME EMPLOYEE AND JUVENILES HAD COMMUNITY SERVICE HOURS INSTEAD OF RESTITUTION EARNED ORDERS.

APPROVALS:

Kimberly Honeycutt 9.18.24
Department Head Date

Lisa McFall 9/18/24
Budget Director Date

Kimberly Honeycutt 9.18.24
Finance Officer Date

Brent Trout 9-29-24
County Manager Date

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th **day of** October, 20 24.

Melissa Capps
Clerk to the Board

Walker Morris
William Morris, Chairman
Board of Commissioners

504b ✓

Date: September 13, 2024

Prepared by: Marlita Thompson